



## Policy 6.6 Copyright

### Statement of Intent

Onslow College is committed to providing support for the teaching staff to access resources in the provision of a quality learning and teaching environment. As part of this, Onslow College will ensure that staff and students are aware of and comply with the Copyright Act (1994) (the Act) and any copyright licences entered into by the school in respect of music, print and television, internet, electronic and digital media.

The Act exists to protect copyright owners from unauthorised use of their work, while also allowing for limited use by persons other than copyright owners. Copyright licences extend the uses allowed under the Act by persons other than copyright owners.

### Board’s Expectations

1. The school will respect all copyright rights including:
  - the rights of owners of third party material used in teaching,
  - the rights of students in all material they create in and for school,
  - the rights teachers have in material they created prior to being employed at the school and in material created while employed at the school.
2. The school will comply with the Act including sections relating to educational and library use.
3. The school will purchase appropriate copyright licences where its use of copyright material exceeds that permitted under the Act and the school will comply with the terms of these licences.
4. While acknowledging that the school cannot control all actions of its students, the school will endeavour to educate students on copyright use, including referencing, approved copying, and proper use of electronic material and downloadable music.
5. The school will maintain copyright procedures to facilitate compliance with this policy.
6. The Board of Trustees shall purchase copyright licensing through NZSTA
7. All Licences, their terms and conditions (held by Onslow College) shall be available in the Staff Handbook.
8. Staff members failing to comply with the Copyright Act 1994 and the provisions of the Licences held by Onslow College shall be personally liable to summary prosecution subject to the described penalties contained in the Copyright Act 1994.

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<b>Effective Date: September 2021</b>	<b>Review Cycle: Within 3 years</b>	<b>Due for review: September 2024</b>



## Supporting Documents

- Staff Handbook
- Copyright Act (1994)

## Delegation

The implementation of this policy is delegated to the Principal.

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