

**MINUTES OF A MEETING OF THE
ONSLow COLLEGE BOARD OF TRUSTEES
HELD AT THE COLLEGE ON 19th JUNE 2017 AT 5:45PM**

Present: Mike Doogan (Chair), Don Carson, Peter Leggat, Vijay Chand, Rachel Parsons, Sue Barker, Michelle Rush, Bridget Rhodes

In attendance: Sherie Pointon (Minute Secretary)

Apologies:

Welcome: Mike welcomed everyone to the Board meeting.

Conflict of Interest:

Vijay noted his conflict of interest as a player in the Onslow College Football first eleven.

Minutes:

The minutes of the meeting held on 29 May 2017 were confirmed as being a true and accurate record of the meeting with minor amendments.

Moved: M. Doogan Seconded: D. Carson CARRIED

Matters arising: items are on the agenda

Correspondence:

Peter went through the correspondence file.

Items discussed:

Inwards

- The OCRC requesting support to make grant applications for the upcoming rowing season
- Sports Director requesting support to make a grant application for Winter Tournament week. NZCT - \$34,897.88 110 students to Winter Tournament Week
- Onslow College Cricket Club requesting support to make a grant application to Four Winds of \$4787 for cricket balls.

Motion

The Board approves the application from the Onslow College Rowing Club (OCRC) of \$5614.50 to apply to the Thomas McCarthy Trust, Hutt Mana Charitable Trust, Pelorus Trust and The Trusts Charitable Foundation for support in funding coaches for the club.

Moved: S. Barker Seconded: M. Rush CARRIED

The Board approves the application for support for Winter Tournament Week of \$34,897.88 to NZCT.

Moved: P. Leggat Seconded: B. Rhodes CARRIED

The Board approves the application for support for Cricket for the cost of cricket balls (\$4787.00) for the upcoming season to be made to Four Winds.

Moved: P. Leggat Seconded: B. Rhodes CARRIED

Motion

Move that the correspondence be accepted.

Moved: P. Leggat Seconded: s. Barker CARRIED

Health and Safety

As part of the Principal's report included the Health and Safety section.

The Board noted the minutes of the last Health and Safety meeting held at the beginning of June.

Reports

Principal's Report: Reference: Principal's Report to May 2017.

The Principal's report was noted.

Noted that the new Guidance Counsellor has started and we have appointed a French teacher for the second half of the year.

The Board discussed the issues with Property that are on-going. Particularly the condition of the roofs.

Open Evening went well, good turnout.

The Board discussed the report from the Singapore Conference Peter attended. Peter is trying to integrate the thinking through the programmes we are doing.

Noted the successful trip to China, excellent to maintain and build the relationships with the parents.

The Board discussed some of the key themes that are coming through in the Learning Area reports.

Motion

Moved that the Principal's report be accepted

Moved: P. Leggat Seconded: B. Rhodes CARRIED

Trustees:

Student Trustee:

The students are keen to have an avenue for feedback on the Ako programme.

Staff Trustees:

Rachel tabled the Ako outline which does include the opportunity and desire for feedback for students. This outline will be circulated to parents as well.

The Board thanked Rachel on the paper on the implementation of Ako and noted that communications will be sent to parents.

The Board also noted and approved the changes to the structure of the day.

Motion

Moved that the proposal and approved the changes to the day to put this in place.

Moved: R. Parsons Seconded: B. Rhodes CARRIED

Whanau:

A hui will be held at the next Kapa Haka noho.

Resourcing: Reference: Finance Report to May 2017.

The Board noted the contents of the Finance Report.

The Audit report was noted.

Motion

The Board received the financial report and that the payments were noted.

Moved: D. Carson Seconded: M. Doogan CARRIED

Policy:

The Board noted that the next meeting of the Policy Committee is the 24 July.

Foundation:

A meeting of the Foundation is scheduled for July 5th.

Community:

Bridget and Peter will be attending the next meeting on Monday 29th June.

General Business:

Strategic Plan

The Board discussed the Strategic Plan and finalised many changes.

The Board agreed to work on:

- Vision statement on difference
- Diversity statement (top of page 4)
- Reading comprehension

Exec are to discuss and then circulate comments to Board, with feedback to Peter for collation.

ERO preparation

The Board discussed the requirements for the ERO visit in Weeks five and six of Term Three.

The Board asked Peter to check the Search and Retention guidelines.

In-Committee:

It was resolved that in terms of Section 48 of the Local Government Official Information and Meetings Act 1987, the public be excluded from this part of the meeting as the Board wished to discuss matters relating to students and staff members and for the privacy of a natural person under Section 9(2) of the Official Information Act 1982

Move into In-Committee at 7:39pm

Moved: M. Doogan Seconded: S. Barker CARRIED

Move out of In-Committee at 7:56pm

Moved: M. Doogan Seconded: D. Carson CARRIED

There being no further business the meeting closed at 7.58pm.

Signed: Date:

Chair

Next Meetings:

Board meeting – Monday 7 August 2017 5.30pm

Resourcing – Monday 31 July 2017 5.30pm

Policy meeting – Tuesday 24 July 2017 5.30pm