

Onslow College PTA

Minutes

Monday 19th July 2010, College Library

1. Welcome and introduction

Maree welcomed and introduced Maria Goncalves-Rorke from Financial Support and Advice, part of the Student Services at Victoria University of Wellington.

2. Presentation by Maria Goncalves-Rorke

Maria gave a comprehensive and enlightening presentation about how the student loan scheme works, including advice about how to make the scheme work for you and plenty of advice about how to avoid the common pitfalls.

There was a much larger audience than anticipated with approximately 161 students and parents filling the library. The people who attended the presentation were able to ask questions and take away a budgeting survival guide.

3. Vote of thanks

Minka thanked Maria on behalf of Onslow and presented her with a small gift of appreciation.

4. Committee present and apologies

Present: Minka Bupha-Intr, Maree Kibblewhite, Marina Stevenson, Anne Johnston, Lynley Graham, Karen Doogan, Kate Koch, Kate Williams, Hamish Davidson.

Apologies: Jane Hunter, Janet Green.

5. Confirmation of previous minutes and matters arising

Actions from the previous meetings minutes were identified and reported on.

- **4. Principal's report**
Maree to email Hamish a link to photos of the DOK Library in Delft for examples of flexible, cost effective library shelving.
Action completed.
- **5. Chair's report**
Jane to telephone Deidre and suggest that Marina has the time and is able to complete the reconciliation for Deidre if she could give her the appropriate invoices and receipts.
Action completed. Deidre has arranged to meet with Anne Burrage to reconcile the Arboretum payments and a completed report will be ready for the next PTA meeting.
- **6.1 Planning for Tertiary Costs and Funding Information evening**
Minka to purchase a gift for Maria Goncalves-Rorke.
Action completed – a \$20 petrol voucher was purchased.
Minka to check supplies of tea/coffee and biscuits and replenish is necessary.
Action completed.
- **6.2 Planning for report evenings**
Minka to liaise with Karen for helpers for the evenings.
Anne to organize a raffle.
All actions completed.

There were no other matters arising. Karen moved that the minutes be accepted. Seconded Lynley. Carried.

6. Treasurer's report

Marina reported receipts of \$38 in interest on our investment. There were no expenses. The PTA has a closing balance of \$14,716.

See attached report.

Marina noted that the PTA funds are currently invested with the school funds at 3.15%.

Marina noted that the ledger received from the school was to 30th June 2010.

Marina advised that expenses of \$87.22 for the Open Evening in June would be deducted in the July accounts but has not appeared in the PTA account ledger yet.

Minka advised that she had receipts for \$60 being reimbursement for the petrol voucher for Maria, milk and chocolate bars for the parent-teacher interview evenings.

Marina moved that the financial report be accepted. Seconded Karen. Carried.

7. Principal's report

Hamish did not present a formal report but noted that reports had been sent out in the holidays and that parent-teacher interview evenings were coming up over the next two weeks.

The NZ Physics team was placed third in the recent international competition in Vienna.

Hamish stated that the college was desperately seeking homestay families for Japanese students who are coming to visit Onslow for nine days.

The German community workers will arrive at Onslow on August 1st and homestays have been found for them. They will be helping out with language tuition, learning support, sports coaching and environmental help. They are classified as staff and Onslow is paying their homestay costs and a little pocket money.

Twenty-five international students started at Onslow at the beginning of the term. They come from an assortment of countries – Germany, Spain and Japan among them. Hamish will be away for the last month of term to visit Germany for marketing purposes and for two weeks leave.

The plans for the media studies refurbishment have stalled. Onslow is waiting for the Department of Education to release contingency money.

8. Chair's report

Minka reported that she had received a letter from School Safe Bottles offering to supply their non-plastic water bottles as a fund raising project. The bottles are priced at \$28 per bottle and are made of aluminium. The meeting decided not to take up the offer but it was suggested that the letter be passed onto the sports department instead.

Minka noted that the parent-teacher evenings are scheduled for Thursday 29th July and Tuesday 3rd August. There will be one raffle to cover both evenings.

The NCEA Information evening is scheduled for the 19th August with a 6pm start.

Action: Karen to secure helpers for the parent-teacher interview evenings and the NCEA Information evening.

9. General business

There was no other business.

10. Key points from meeting

- **Maria Goncalves-Rorke (Financial Service and Advice, Victoria University of Wellington) spoke to over 160 parents and students about tertiary costs and funding, how the scheme works and how to avoid the common pit falls.**
- **The PTA will provide support for teachers at the upcoming parent-teacher interview evenings**

The meeting ended at 9.15pm