

2011 Onslow College Year 13 Assessment Update

You received a green Student National Assessment Handbook at the beginning of year 11. It is your responsibility to check up on your rights and responsibilities. The updated version is on Onslow College website, in the Curriculum section. Here is a reminder about important requirements for the rest of this year, and beyond. However, you must check the website version for full details especially about late work, assessment misconduct, appeals and so on.

NCEA: CERTIFICATES, EXAMINATIONS AND INTERNALS

Attendance matters

Wagging will mean that you do not gain the academic background needed for year 13 success. Excessive lateness is much the same as being absent. Access to university courses is now much harder. Go to class and complete the work!

Level 3 National Certificate of Educational Achievement

This is awarded when you have 60 level 3 credits. Credits can be counted twice. For these 60 credits, you may use again any level 3 credits you gained in year 12. You can use again 20 level 2 credits from last year to reach the 80 credits total. The NCEA/Schol fee is 75.00 and there is financial assistance for some families (see the websites).

Literacy and numeracy for Level 3

There are no literacy or numeracy requirements for a level 3 certificate.

University Entrance literacy and numeracy

For UE you must have 4 level 2 (or higher) **reading** credits and 4 level 2 (or higher) **writing** credits, in either English or Te Reo Maori. Use the checklist in this handout to ensure that you have gained UE literacy.

You also need 14 level 1 (or higher) mathematics credits from any mathematics standards for University Entrance. If you do not have these talk to a mathematics teacher urgently.

If you did year 11 or 12 in an overseas school you need to complete the numeracy and literacy credits this year or check that the university will accept your overseas mathematics and English qualifications. See your dean.

Certificate and course endorsement

As you know, you will be awarded an NCEA with **Merit** if you have 50 or more credits at merit/excellence level. If the 50 credits are all at excellence level the certificate will gain an **Excellence** endorsement.

This year course endorsement is available for the first time. This requires 14 course credits at merit level or higher for a **Merit** endorsement or 14 course credits at **Excellence** level for an excellence endorsement. At least three of these credits must be externally assessed and at least three must be internally assessed in all subjects apart from PE and the visual arts. All the credits must be earned in the same school year.

National examinations

The 2011 NCEA national examination timetable is on the NZQA and Onslow websites and in form rooms.

Make sure you are entered for all your **exam** standards by August, at the latest. Check your entries very carefully using the NZQA website, your June reports and the various checklists that are sent home. This is your responsibility.

Scholarship

This is for the top 5% of level 3 candidates nationwide and it offers prizes ranging from \$500 to \$10,000 (see the NZQA website). We encourage you to enter in June through your teacher. Consider your load carefully however. Each scholarship entry means an extra exam on top of NCEA, often on a Saturday (or extra assessment tasks for portfolios). You will be required to attend tutorials and to complete additional practice tasks on top of your NCEA work.

Revise for the school examinations

We will use these results to estimate your external NCEA grades if you are unable to sit the final examinations. If you do not attempt some exam standards or miss school exams completely, then the derived grades will be Not Achieved.

Internally assessed standards

You will be entered automatically into all the standards offered in your courses. If you have the opportunity to complete an internal but don't bother to attempt it you will get an automatic Not Achieved grade. If for some reason you decide not to complete an internal you can withdraw **before** the assessment begins (but no withdrawals are possible after mid September). You will need a letter from a parent to the dean to withdraw.

RIGHTS AND RESPONSIBILITIES

Set up your personal NZQA page

NZQA gives you a card with your National Student Number (NSN) on it plus log-in instructions. The NSN is also on your results notice. Set up your NZQA PIN to check your NCEA entries and results as well as order certificates and records of achievement. NZQA now requires you to order your NCEA Certificates online. They will not just arrive.

Get assessment work in on time

This is your responsibility. If you are ill keep the school informed and provide medical evidence even if you wouldn't normally go to the doctor for a virus, for example. Get a parent to bring work to the office if you are sick on the day it is due. If you need an extension of time for sports week, productions, etc ask at least 5 days in advance. Extensions will not be granted automatically or at the last minute. See the website Student National Assessment Handbook for full details.

Assessment conditions and holidays

Every course will provide you with a course outline and you will be given internal assessment conditions in writing. The time allocated for long assessments will not include holiday weeks. You may use the holidays to catch up on work but if you go on holiday you will have had adequate time to complete the assessment. Work will not be due during the holidays. Plan your assessment time. Use some of the holidays for exam preparation, e.g. revision notes, practice tasks.

Computer problems

We are responsible for any problems when school lab computers break down during an in-class assessment and we will find a fair solution. You are responsible for any problems with your own computers. Allow time to print at school if your printer is out of action. Computer problems are not accepted as an excuse for late work. Buy a memory stick. Always make backups. Print drafts with a date in the footer.

Voluntary absences during term time for holidays and other trips

By law, any voluntary absence from school during the school term requires you to notify the Principal in writing. Be aware that holidays in term time are very likely to make it difficult or impossible for you to meet completion requirements for some internal achievement standards and you will miss class work leading to external examinations. It is not always possible to allow you to complete internal assessments at a different time. The trip will be a very worthwhile experience but there can be an academic cost so plan carefully and talk to your teachers well in advance.

Always give assessment work to your teacher

Do not hand in assessment work at the office or staff room or leave it on a teacher's desk. We will not take responsibility for work that goes astray. See Warren Henderson or Kate Williams if your teacher and the subject leader are out of the school. However, the office will accept work from a parent if you are at home sick on the due date.

Assessment misconduct

Cheating is essentially submitting work that is not your own and is always penalised. All students involved in a cheating incident, including those who lend work to others, will lose the grades. Behave appropriately in assessments.

Appeals

You have the right to challenge a grade and other assessment decisions. Any appeal must be in writing within 5 school days of receiving the assessed work or the decision. See the website Student National Assessment Handbook, page 20, for the procedure. There are forms in the office and on the website.

Further assessment opportunities

Sometimes it is possible to tidy up small errors in an internal assessment so you can improve your grade. Occasionally it is possible to have two attempts at an internal standard. NZQA allows a maximum of two assessment opportunities for an internal standard during one academic year (with different tasks for each) and each of these can have only one resubmission (if your work is close to a grade boundary). However, because there is so much internal assessment and because assessment may involve practical work or field work, most subjects cannot offer more than one assessment opportunity. Similarly, resubmission is not always appropriate. Check with your teacher.

Checking your assessment data

You will have the opportunity to check the accuracy of your grades on the database. All your subject teachers will provide a printout as soon as all the course assessment is complete and ask you to sign that the grades are correct.

Privacy

Your grades and your assignment work will be seen only by you, your parents, your teachers and NZQA. Teachers will get your permission if they want to use a piece of your work as an exemplar for other classes.

Entrance to New Zealand universities and to university courses in 2011

Currently University Entrance is 42 level 3 credits and literacy/numeracy:

- 14 level 3 credits from one of the university approved subjects listed below, plus
- 14 level 3 credits from a second approved subject on the list below, plus
- 14 level 3 credits from a further two non-approved or approved subjects (no more than two domains)
- Plus level 2 literacy (8 credits) and level 1 numeracy (14 credits)

BUT small changes could occur for the 2012 university year, e.g. requiring a level 3 certificate as well.

Approved university subjects offered at Onslow College

Accounting	Graphics	Painting (AS90659, 90663, 90667; US9066, 9067)
Biology	History	Photography (AS90660, 90664, 90668; US9064, 9065)
Chemistry	History of Art	Physical Education
Chinese	Japanese	Physics
Classical Studies	Mathematics with Calculus (Domains Trigonometry, Geometry, Calculus, AS 90638, 90639, US5267, 11102, 12344)	Printmaking (AS90661, 90665, 90669; US9069, 9068)
Computing (Domain Generic Computing, US18741, 18749)	Statistics and Modelling (Subfield Statistics and Probability AS90644, 90647, US5256, 5264, 5262, 5272)	Science (Domains Core Science and Earth Science)
Design (Practical Art AS90515, 90516, 90517; US9072, 9073)	Media Studies	Sculpture (AS90662, 90666, 90670; US9070, 9071)
Drama	Music Studies (Music Studies or Making Music)	Spanish
Economics		Technology
English		Te Reo Rangatira / Te Reo Māori
French		
Geography		
German		

(Other approved subjects not offered at Onslow are: Agriculture and Horticulture, Dance, Cook Island Maori, Health Education, Indonesian, Korean, Latin, Samoan, Social Studies.)

Non-approved level 3 standards

- 'Non-approved' standards are offered in a few of our courses, including level 3 **ESOL, tourism, design technology, food and nutrition**.
- These standards are 'non-approved' because of the high practical component or the use of industry-based unit standards.
- These standards can be used for UE but only in the 3rd 'bundle' of 14 credits.
- Some of these year 13 courses may be able to offer some approved standards in 2011 to assist you with the universities' rank score (see below). Talk to your teachers.
- Remember, these subjects may contribute to a portfolio or prerequisite for entry into highly competitive university or polytechnic courses so it is still important that you include them in your programme.

UE could be gained using credit combinations like these:

Te Reo x 14 / geography x 14 / textiles and design x 14 (plus literacy and numeracy)

Painting x 14 / French x 14 / tourism x 7 + statistics x 7 (plus literacy and numeracy)

English x 14 / biology x 14 / nutrition and food x 4+ design technology x 10 (plus literacy and numeracy)

University rank scores for entry to specific university courses for 2011

- UE gets you into university. It does not give you access to specific courses.
- In 2011, entry to courses at Victoria, Auckland, Otago and Massey universities required a rank score of 120-140 points. Check the university websites for changes to entry in 2012/2013.
- The rank scores will use your best 80 level 3 credits from **university approved courses only**.
- The credits are weighted according to the grade. Multiply an E credit by 4 points, an M credit by 3 points and an A credit by 2 points. Merit and Excellence grades are important therefore.
- Many 2011 courses required more than 120 points, e.g. Otago: 140, Auckland: 140-240, Architecture and Building Science at Victoria: 140. There could be changes in the 2012/2013 course entry scores.
- If you are aiming for university we recommend that you enroll in at least **four approved level 3 courses** from the list above to ensure you gain the required points for entry to your chosen courses.

Literacy Requirements for University Entrance 2011

English and Te Reo standards fulfilling the literacy requirement for University Entrance are marked ✓ in the tables below. Because achievement standards are often worth 3 credits each, you generally require 3-4 standards to get the total of 4 reading plus 4 writing credits. Where a standard counts for both reading and writing, it is possible to split the credits, e.g. 1 for reading and 2 for writing. Te Reo and English credits can't be combined.

English Achievement Standards

<i>Standards</i>	<i>Level</i>	<i>Credits</i>	<i>Reading</i>	<i>Writing</i>
90375 (2.1)	2	3		✓
90376 (2.2)	2	3		✓
90377 (2.3)	2	3	✓	✓
90378 (2.4)	2	3	✓	✓
90379 (2.5)	2	3	✓	✓
90380 (2.6)	2	3	✓	
90381 (2.8)	2	3	✓	✓
90720 (3.1)	3	4		✓
90721 (3.2)	3	3	✓	✓
90722 (3.3)	3	3	✓	✓
90723 (3.4)	3	3	✓	✓
90724 (3.5)	3	3	✓	
90726 (3.7)	3	4	✓	✓

English Unit Standards

<i>Standards</i>	<i>Level</i>	<i>Credits</i>	<i>Reading</i>	<i>Writing</i>
8823	2	4	✓	
8825	2	5		✓
8834	3	6	✓	
8835	3	6		✓
8841	4	6		✓
8842	4	6		✓
12419	2	4	✓	
12420	2	4	✓	
12421	2	3	✓	
12422	2	3	✓	
12427	3	4	✓	

English Unit Standards continued

<i>Standards</i>	<i>Level</i>	<i>Credits</i>	<i>Reading</i>	<i>Writing</i>
12428	3	4	✓	
12429	3	3	✓	
12430	3	3	✓	
12905	2	4	✓	

Te Reo Maori/Rangatira Achievement and Unit Standards

<i>Standards</i>	<i>Level</i>	<i>Credits</i>	<i>Reading</i>	<i>Writing</i>
7266	2	5	✓	
90441	2	6	✓	
90752	2	3	✓	
90753	2	3	✓	
90781	3	3	✓	
90784	3	3	✓	
90786	3	3	✓	
90789	3	3	✓	
7267	3	7	✓	
7268	4	9	✓	
7258	2	5		✓
90754	2	4		✓
90755	2	3		✓
90757	2	4		✓
90770	2	4		✓
90782	3	4		✓
90783	3	4		✓
90787 / 90790	3	3		✓
7259	3	6		✓
7260	4	7		✓